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Client Questionnaire

It is important to fill out the questionnaire as accurately and completely as possible. Please attach the following documents [if in your possession] when returning the questionnaire. Originals will be returned to you at the earlier of the signing appointment or your request.

1. All available pay stubs from the past 7 months including those of a non-filing spouse.
2. Copies of federal and state tax returns for the prior three years [07, 08 & 09] with W2s, 1099s and other attachments
3. Statements and letters from creditors received in the past 90 days
4. Demand letters from attorneys and collection agencies
5. Evidence of unusual assets such as personal injury claims or inheritances
6. Copies of any broker or similar accounts, debtor-held stock or bond certificates; declaration page for each whole life policy and evidence of current beneficiaries
7. Hummingbird counseling affidavit [go to hbcce.org and click on Bankruptcy Certifications and then Before Bankruptcy].
8. Copies of all bank statements (for open or closed accounts) for the 90 days prior to the petition filing.
9. Copies of all documents and records evidencing all transfers of property in the 4 years prior to the petition filing date (excluding trade-ins on vehicles).
10. Copies of all deeds, promissory notes, deeds of trust or mortgages, [judgments, other liens, and county tax records] for each parcel of real estate owned you own; all records evidencing the interest(s) of any co-owners or holders of other interest in such real estate; and the most recent mortgage statements showing the balances owing on all deeds of trust or mortgages against the real estate.
11. Copies of the most recent statements of any stock, investment, or other financial brokerage or similar accounts; debtor-held stock or bond certificates; declaration pages for each whole life insurance policy owned by you and evidence of current beneficiaries.
12. Copies of: titles (if no lien) to all vehicles and boats you own; all loan and lien documents; the last loan balance statement prior to filing; documentation of the value of all vehicles and boats if the value is based on anything other than the NADA value.
13. Copies of current balance sheet and income statement for any entity in which you own a greater than 20% ownership interest, including any corporation, limited liability corporation, or partnership.
14. Copies of: all documents evidencing equitable distribution, domestic support obligations you are required to pay [i.e. court orders or separation agreements], property division, alimony, separation, or divorce agreements, settlements or orders; all documents evidencing unusual assets (e.g. personal injury claims, rights to any bequest or inheritance); and business tax listing for any business property that you own.
15. Optional but helpful: Free Equifax credit report pulled from annualcreditreport.com. We will pull the Experian and TransUnion.

Section 1 Basic Information

Part A. Name and Address

Name: _____
Last First Middle

Telephone Number Home: _____ Work [if it is ok to call at work]: _____

Cell: _____ E-mail Address: _____

Have you used any other names in the past eight years? No Yes **If yes, list other names:**

Social Security Number: ____ - ____ - ____

Address: _____

City: _____ State: _____ Zip: _____

County: _____

If you have a different mailing address, please list:

Mailing Address: _____

City: _____ State: _____ Zip: _____

Referred By (Circle): [Individual: _____] [Attorney: _____] [Yellow Pages] [Internet]
[Other: _____]

Part B. Name and Address of Spouse

If you are filing jointly with your spouse, fill in the following information about your spouse:

Name: _____
Last First Middle

Has your spouse used any other names in the past eight years? No Yes **If yes, list other names:**

Social Security Number: ____ - ____ - ____

Cell phone: _____ Work phone [if ok to call at work]: _____

Email address: _____

Address: **(if different from your address):** _____

City: _____ State: _____ Zip: _____ County: _____

If your spouse has a different mailing address, please list:

Mailing Address: _____

City: _____ State: _____ Zip: _____

Part C. Prior/Pending Bankruptcy Cases

Has a bankruptcy case been filed by you or against you in the last 8 years? No Yes

If yes, in which district of which state was the case filed? _____

Case Number: _____ Date filed: _____

Are there currently any bankruptcy cases pending against you, your business, your spouse, or your spouse's business? No Yes

If yes, name of debtor: _____ Relationship to you: _____

Case Number: _____ Date filed: _____ Judge: _____

In which district of which state was the case filed? _____

Exhibit "C" to the Voluntary Petition

Do you own or have possession of any property that poses or is alleged to pose a threat of imminent and identifiable harm to public health or safety? No Yes (If yes, please provide details.)

Debtors Who Reside as Tenants of Residential Property

If you rent your home, does a landlord hold a judgment against you? No Yes

If yes, please provide the name and address of the landlord:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Section 2 Property

Part A. Real Estate (Schedule A)

List all real estate which you own or are a joint owner of, even if you still owe money on the property. This includes burial plots. It does not include timeshares which are to be noted under Section 4.

Address and description of property	Owned by Husband, Wife or Joint	Market Value	Your % ownership, or \$ amount, if you and spouse are not sole owners	List all mortgages, home equity loans, and liens: What is the \$ balance of the loan, lien or mortgage? What is your monthly payment? How many payments are left [if less than 60 months]?	Who issued the lien, loan or mortgage? (Name, Address of Institution)	Other information you wish to note

Part B. Personal Property (Schedule B)

For each type of property listed below, indicate whether you own any property of that category, and, if you do, fill in the remaining information. You can think of the value as the estimated cost to purchase used items in similar condition. Do not use the purpose price or the replacement value for purchasing brand new item. For property acquired for personal or family use, replacement value is the price a merchant that trades in used merchandise would charge for property of that kind, considering the age and condition of that property. The values should represent a best guess.

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
1. Cash on hand				Will obtain at time of filing	
2. Checking/Savings Account, Certificates of deposit, other bank accounts				Will obtain at time of filing.	
3. Security deposits		Landlord Utility Other _____			

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
4. Household goods, furniture, including audio, video, and computer equipment		Small kitchen appliances (e.g. microwave, blender, toaster, popcorn popper, etc.) Stove Refrigerator Freezer Washing machine Dryer China/dishes Silver/flatware Living room furniture Den furniture Bedroom furniture Dining room furniture Office furniture Lawn furniture Televisions (please note how many) Computers (please note how many) Stereo Video camera DVD/VCR player Video game system Musical instruments Piano Organ Box air conditioner (not central air) Lawn mower Yard tools Crops			

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
5. Books, pictures, art objects, records, compact discs, collectibles		Books/movies/music Coin/stamp collection _____			
6. Clothing [do not itemize]					
7. Furs and jewelry					
8. Sports, photographic, hobby equipment, firearms		Cameras Firearms Golf clubs Bicycles Exercise equipment _____			
9. Interest in insurance policies [Specify carrier, insured, beneficiary, policy number and cash value (if any) for all policies.					
10. Annuities					

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
11. Interests in an education IRA or a 529 college savings plan. Please note the plan administrator and who the named beneficiary of the account is.					
12. Interests in pension or profit sharing plans Please note plan administrator [includes IRA/401k/403b]					
13. Stock and interests in incorporated/ unincorporated business					
14. Interests in partnerships/joint ventures					
15. Bonds					
16. Accounts receivable					
17. Alimony/family support to which you are entitled [does not include where support obligation is current]					

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
18. Other liquidated debts owed to you, including tax refunds [whether return filed yet or not]					
19. Equitable or future interests or life estates					
20. Interests in estate of decedent or life insurance plan or trust					
21. Other contingent/ unliquidated claims, including tax refunds , counterclaims					
22. Patents, copyrights, other intellectual property					
23. Licenses, franchises					
24. Customer List or other compilation [for business cases only]					

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
<p>25. Automobiles, trucks, trailers, and accessories</p> <p>Please provide the make, model, year, mileage, number of doors and any extras [e.g. Power locks, power windows, sunroof, CD player, security system, etc.]</p> <p>If the car is financed and you are filing Chapter 13, please provide the name of the insurer and the policy number</p>				Only note the value if you believe that the book value will not provide an accurate value for your vehicle	
26. Boats, motors, and accessories					
27. Aircraft and accessories					
28. Office equipment, supplies					
29. Machinery, fixtures etc. for business					

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
30. Inventory					
31. Animals [including cats and dogs]					
32. Crops-growing or harvested					
33. Farming equipment and implements					
34. Farm supplies, chemicals, feed					

Type of Property	Yes/ No	Description & Location [if not at your residence]	Husband, Wife, or Joint	Value	Other information you wish to note
<p>35. Other personal property of any kind not listed.</p> <p>This includes unaffixed mobile homes. For mobile homes please note the year, make model and size.</p>					

Section 3 Debts

You can either include a recent statement from each creditor or list below all debts that you owe, or that creditors claim that you owe. You must also list debts that you plan to reaffirm, are current on, or plan to maintain after bankruptcy. Do not forget to include alimony, back rent, child support, condominium assessments, criminal restitution, HOA dues, judgments, marital obligations such as ED awards or property settlements, medical bills, mortgages, old utility bills, overpayment of benefit obligations, parking tickets, pawn shop obligations, payday loans, personal loans from friends and family, repossession deficiencies, school debts, student loans, and traffic tickets,

Type of Debt	1. Creditor Name and Address 2. Account Number, if any	Amount owed	Name and address of codebtor, if any	Do you dispute the debt?	Other information	
Home loans/ mortgages						
Car loans						
Other bank loans						
Personal loans [including to friends and family members that you plan to repay]						

Type of Debt	1. Creditor Name and Address 2. Account Number, if any	Amount owed	Name and address of codebtor, if any	Do you dispute the debt?	Other information	
Student loans [must be listed even if debt will not be discharged]						
Major credit card debts (Visa, Am Ex, Mastercard, Discover) Credit cards, (Visa, Am Ex, Mastercard, Discover) continued						

Type of Debt	1. Creditor Name and Address 2. Account Number, if any	Amount owed	Name and address of codebtor, if any	Do you dispute the debt?	Other information	
Department store credit card debts						
Other credit card debts (Gas cards, phone cards, etc.)						

Type of Debt	1. Creditor Name and Address 2. Account Number, if any	Amount owed	Name and address of codebtor, if any	Do you dispute the debt?	Other information	
Unpaid medical bills						
Unpaid utility bills						
Unpaid rent						

Type of Debt	1. Creditor Name and Address 2. Account Number, if any	Amount owed	Name and address of codebtor, if any	Do you dispute the debt?	Other information	
Unpaid taxes						
alimony or child support [list name, address and phone # even if there are no arrears]						
Unpaid service fees						

Type of Debt	1. Creditor Name and Address 2. Account Number, if any	Amount owed	Name and address of codebtor, if any	Do you dispute the debt?	Other information	
All other unpaid debts/bills						

Section 4 Unexpired Leases and Contracts (Schedule G)

List below any leases or contracts that are still current that you are a party to. This would include but not be limited to residential, vehicle, business leases, service or business contracts, timeshares, cell phone contracts and gym memberships.

Nature and Description of Contract	Name and Address of Other Party or Parties. Date contract expires.	Do you intend to maintain the lease/contract or reject?
Residential lease		
Car lease		
Timeshare(s) - Please specify unit and week or number of points		
Other contracts		

Section 5 Current Income

Marital Status:

- Married
- Single
- Divorced
- Separated
- Widowed

List all dependents of you and your spouse, their ages, and their relationship to you:		
Name	Age	Relationship

Part A. Debtor's Income

1. What is your occupation? _____
2. Name and address of your employer:

3. How long have you been employed there? _____
4. What is the gross amount of your paycheck, before taxes/other deductions are taken out? \$_____
5. How often do you get paid?
 once a week every two weeks twice a month
 once a month other _____

Complete the below questions with your estimate of monthly averages.

1. Do you receive overtime pay outside of your salary? If so, how much per month? \$_____
2. How much is taken out of each paycheck for taxes and social security? \$_____
3. How much is taken out for insurance? \$_____
4. How much for union dues? \$_____
5. Are there other deductions? If so, what are they and how much? _____

Do you receive

- a) income from business operations outside of your regular paycheck listed above? If so, what is the business and how much do you receive per month?
- b) income from real estate property? If so, how much per month? No Yes \$_____
- c) interest or dividends? If so, how much per month? No Yes \$_____
- d) alimony or family support payments for your use or for the care of your dependents? If so, how much per month? No Yes \$_____
- e) social security or other forms of monetary government assistance? No Yes \$_____
- f) retirement or pension money? No Yes\$_____

Do you have any other sources of income not listed?

Are you or your spouse expecting any increase or decrease in salary next year? If so, explain.

Part B. Spouse's Income [Even if not filing]

1. What is your spouse's occupation? _____
2. Name and address of your spouse's employer:

3. How long employed there? _____
4. What is the gross amount of your spouse's paycheck, before taxes/other deductions are taken out? \$_____
5. How often does your spouse get paid?
 once a week every two weeks twice a month
 once a month other _____

Complete the below questions with your estimate of monthly averages.

1. Does your spouse receive overtime pay outside of your salary? How much per month? \$_____
2. How much is taken out of each paycheck for taxes and social security? \$_____
3. How much is taken out for insurance? \$_____
4. How much for union dues? \$_____
5. Are there other deductions? If so, what are they and how much? _____

Does your spouse receive

- a) income from business operations outside of the regular paycheck listed above? If so, what is the business and how much does your spouse receive per month?
- b) income from real estate property? If so, how much per month? No Yes \$_____
- c) interest or dividends? If so, how much per month? No Yes \$_____
- d) alimony or family support payments for spouse's use or for care of dependents? If so, how much per month? No Yes \$_____
- e) social security or other forms of monetary government assistance? No Yes \$_____
- f) retirement or pension money? No Yes\$_____

Does your spouse have any other income not listed?

Section 5A Current Monthly Income

Fill in your monthly income for the categories below in the column labeled "Month 1." If your income for one of the below categories varies from month to month, complete the below chart by entering in your income for all six months.

	Month 1 (last month) ____/____	Month 2 (2 months ago) ____/____	Month 3 ____/____	Month 4 ____/____	Month 5 ____/____	Month 6 ____/____	Office Use Only
Gross wages, salary, tips, bonuses, overtime, commissions.							
Income from operation of business: a. Gross Income - b. Expenses = c. Net Income.							
Rent and other real property income: a. Gross Income - b. Expenses = c. Net Income.							
Interest, dividends, and royalties.							
Pension and retirement income (<i>NOT Social Security</i>).							
Regular contributions from others to the household expenses, including child support.							
Unemployment Compensation.							
Social Security income.							
Other sources not already mentioned. Specify:							

Section 6 ➤ Current Expenses for Household

Do you and your spouse maintain separate households? No Yes. If so, fill one page out for your household and another for your spouse's.

The following questions ask for your projected expenses each month [do not include payments on debts that will be discharged pursuant to the bankruptcy case]. If you are unsure of the amount you pay each month, but know the amount for a different period (per week, per day, every 2 months, etc.), write in the amount and the frequency that you pay the amount. Please note all expenses even if only 1 spouse will file.

Indicate how much you pay for each item each month...

1. your rent or your home mortgage \$ _____
Does that amount include real estate taxes? No Yes
Does it include property insurance? No Yes
 2. electricity and heating \$ _____
 3. water and sewage \$ _____
 4. telephone service/long distance [landline] \$ _____
 5. Do you have any other utility bills? If so, what, and how much per month?
 - Cell phone \$ _____
 - Internet \$ _____
 - Cable or Satellite [please circle which one] \$ _____
 - Bundle package \$ _____
 6. home maintenance, including repairs and general upkeep \$ _____
 7. food/groceries/eating out/lunches/coffee/snacks \$ _____
 8. clothing \$ _____
 9. laundry and dry cleaning \$ _____
 10. medical and dental expenses \$ _____
 11. transportation (not including car payments) \$ _____
 12. entertainment, recreation, newspapers, magazines \$ _____
 13. charitable contributions \$ _____
 14. insurance not deducted from paycheck
 - a) homeowner's or renter's insurance \$ _____
 - b) life insurance \$ _____
 - c) health insurance \$ _____
 - d) auto insurance \$ _____
 - e) other insurance _____ \$ _____
 15. taxes not deducted from paycheck \$ _____
 16. installment payments for car, furniture, etc. (Specify)
_____ \$ _____
_____ \$ _____
_____ \$ _____
 17. alimony, maintenance, support paid to others \$ _____
 18. payments for support of dependents not living at home \$ _____
 19. expenses from operation of business \$ _____
- Additional Expenses**
20. mandatory payroll deductions not already listed _____ \$ _____

- | | |
|---|----------|
| _____ | \$ _____ |
| _____ | \$ _____ |
| 21. court ordered payments not already listed _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| 22. education necessary to maintain employment | \$ _____ |
| 23. education for a physically or mentally challenged child | \$ _____ |
| 24. childcare [sitters, daycare, preschool, camps for track-out or summer] | \$ _____ |
| 25. disability insurance (if not deducted from paycheck) | \$ _____ |
| 26. health savings accounts (if not deducted from paycheck) | \$ _____ |
| 27. care for elderly, chronically ill, or disabled family members | \$ _____ |
| 28. expenses related to protection from family violence | \$ _____ |
| 29. education expense for your children under 18 | \$ _____ |
| 30. non-mandatory contributions to retirement accounts (including loan repayment) | |
| _____ | \$ _____ |
| _____ | \$ _____ |
| 31. Homeowner association dues | \$ _____ |
| 32. other expenses | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Section 7 Statement of Financial Affairs

If you are filing jointly with your spouse, include information about both you and your spouse. If you are filing under chapter 12 or 13, and you are married and not separated, you must provide information about your spouse even if you are not filing jointly.

If you have no information to report for a question, check the "NONE" box.

1. Income from employment or operation of business

State your gross income from employment or operation of a business: If you provide your tax returns for the past two years along with your pay stubs representing all employment, then you do not need to answer this section. If you have not received any income from employment either this year or during the **two years** immediately preceding this calendar year, check this box:

NONE

Period	\$ Amount	Source	Husband/Wife
2010			
2009			
2008			

2. Income other than from employment or operation of business

State the amount of income received other than from employment or operation of business during the **two years** immediately preceding the commencement of this case. Common examples would include: Alimony, child support, unemployment compensation, disability, social security and pension payments:

NONE

Period	\$ Amount	Source	Husband/Wife
2010			
2009			
2008			

3. Payments to creditors

a. *If your debts are primarily consumer debts*, list all payments on loans, installment purchases of goods or services, and other debts, totaling more than \$600 to any creditor made within **90 days** immediately preceding the commencement of this case. Indicate with an asterisk (*) any payments that were made on account of a domestic support obligation, or that were made as part of an alternative repayment plan. You do not need to note ordinary payments to secured creditors.

NONE

Name and Address of Creditor	Dates of Payments	Amount paid	Amount still owed

b. If your debts are **not** primarily consumer debts, list each payment or other transfer, aggregating more than \$5,475 to any creditor made within **90 days** immediately preceding the commencement of this case.

NONE

Name and Address of Creditor Dates of Payments Amount paid Amount still owed

c. All debtors. List all payments made within **one year** immediately preceding the commencement of this case to creditors who were "insiders". ("Insiders" include your relatives, your business partners and their relatives, your corporations, or your affiliates.)

NONE

Name and Address of Creditor
and Relationship to You Dates of Payments Amount Paid Amount Still Owed

4. Suits, executions, garnishments and attachments

a. List all suits and administrative proceedings to which you are or were a party within **one year** preceding the filing of this case. This would include a divorce action.

NONE

Caption of Suit Nature of Proceeding Court or Agency Status or
and Case Number and Location and Location Disposition

b. Describe all property that has been garnished, seized, or attached under any legal or equitable process within **one year** immediately preceding the commencement of this case. This includes child support garnishments for arrears, tax garnishments or attachments, and student loan garnishments.

NONE

Name and Address of Person/Company Date of Seizure Description
for Whom the Property Was Seized (Creditor) and Value of Property

5. Repossessions, foreclosures, and returns

List all property that has been repossessed by a creditor, sold at a foreclosure sale, transferred through a deed in lieu of foreclosure, or returned to the seller, within **one year** immediately preceding the commencement of this case.

NONE

<u>Name and Address of Creditor</u>	<u>Date of Repossession, Foreclosure, Transfer or Return</u>	<u>Description and Value of Property</u>
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6. Assignments and receiverships

a. Describe any assignment of property for the benefit of creditors made within **120 days** immediately preceding the commencement of this case.

NONE

<u>Name and Address of Assignee</u>	<u>Date of Assignment</u>	<u>Terms of Assignment/Settlement</u>
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b. List all property which has been in the hands of a custodian, receiver, or court-appointed official within one year immediately preceding the commencement of this case.

NONE

<u>Name and Address of Custodian</u>	<u>Name and location of Court, Case Title and Number</u>	<u>Date of Order</u>	<u>Description and Value of Property</u>
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7. Gifts

List all gifts or charitable contributions [including tithes and offerings] made within **one year** immediately preceding the commencement of this case except ordinary and usual gifts to family members totaling less than \$200 in value per individual family member and charitable contributions totaling less than \$100 per recipient. Please state the total amount of money given per charity/family member over the past year along with the dates of giving.

NONE

<u>Name and Address of Recipient</u>	<u>Relationship to You, if Any</u>	<u>Dates of Gift</u>	<u>Description and Value of Gift</u>
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8. Losses

List all losses from fire, theft, gambling, automobile accident or other casualty within **one year** immediately preceding the commencement of this case **or since the commencement of this case**.

NONE

<u>Description and Value of Property</u>	<u>Description of Circumstances and Amount Covered by Insurance, if Any</u>	<u>Date of Loss</u>
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9. Payments related to debt counseling or bankruptcy

List all payments made or property transferred by or on behalf of the debtor to any persons, including attorneys, for consultation concerning debt consultation, relief under the bankruptcy law or preparation of the petition in bankruptcy within **one year** immediately preceding the commencement of the case. You do not need to include the fees that you are paying relating to this bankruptcy as we are aware of this information.

NONE

<u>Name and Address of Payee</u>	<u>Date of Payment</u>	<u>Name of Person Who Paid, if Not You</u>	<u>Amount of Money/ Description and Value of Property</u>
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10. Other transfers (including sale of your property)

a. List all other property, other than property transferred in your ordinary course of business or financial affairs, transferred either absolutely or as a security within **four years** immediately preceding the commencement of this case. This includes: yard sales, eBay transactions, refinancing of your mortgage, and car trade-ins among other forms of transfers.

NONE

<u>Name and Address of Transferee and Relationship to you</u>	<u>Date of Transfer</u>	<u>Description of Property Transferred and Value Received</u>
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b. List all property you transferred within **10 years** immediately preceding the commencement of this case to a self-settled trust, or a similar device of which you are the beneficiary.

NONE

<u>Name of Trust or Similar Device</u>	<u>Date of Transfer</u>	<u>Amount of Money or Description and Value of Property or Interest</u>
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c. List all personal property purchased in the last 90 days costing in excess of \$300.00.

NONE

<u>Item of Property</u>	<u>Purchase Price</u>	<u>Method of Payment</u>
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d. List all creditors to whom you have incurred over \$1,200.00 in total debt in the 90 days immediately preceding the commencement of this case.

NONE

<u>Name and Address of Creditor</u>	<u>Amount</u>	<u>Item(s) Purchased</u>
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11. Closed financial accounts

List all financial accounts and instruments held in your name or for your benefit which were closed, sold, or otherwise transferred within **one year** immediately preceding the commencement of this case. This does not refer to credit cards or other paid off debts.

NONE

<u>Name and Address of Institution</u>	<u>Type and Number of Account & Final Balance</u>	<u>Amount and Date of Sale or Closing</u>
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12. Safe deposit boxes

List each safe deposit or other box or depository in which you have or have had securities, cash, or other valuables within **one year** immediately preceding commencement of this case.

NONE

<u>Name and Address of Bank or Other Depository</u>	<u>Name and Address of Those With Access to Box or Depository</u>	<u>Description of Contents</u>	<u>Date of Transfer, if Any</u>
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13. Setoffs

List all setoffs made by any creditor, including a bank, against a debt or deposit of yours within **90 days** preceding the commencement of this case. A setoff is when a bank freezes your banking accounts in order to satisfy a debt you owe them.

NONE

<u>Name and Address of Creditor</u>	<u>Date of Setoff</u>	<u>Amount of Setoff</u>
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14. Property held for another person

List all property that you hold or control that is owned by another person (ex. Company car or property you are storing for another person at your home)

NONE

Name and Address of Owner Description and Value of Property Location of Property

15. Prior address of debtor

If you have moved within the **three years** immediately preceding the commencement of this case, list all residences during the last three years, excluding your present address.

NONE

Address Your Name at the Time Dates of Occupancy

16. Spouses and Former Spouses

If you reside or resided in a community property state, commonwealth, or territory (including Alaska, Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Puerto Rico, Texas, Washington, or Wisconsin) within the **eight-year period** immediately preceding the commencement of the case, identify the name of your spouse and of any former spouse who resides or resided with you in the community property state.

NONE

Name _____

17. Environmental Information.

For the purpose of this question, the following definitions apply:

"Environmental Law" means any federal, state, or local statute or regulation regulating pollution, contamination, releases of hazardous or toxic substances, wastes or material into the air, land, soil, surface water, groundwater, or other medium, including, but not limited to, statutes or regulations regulating the cleanup of these substances, wastes, or material.

"Site" means any location, facility, or property as defined under any Environmental Law, whether or not presently or formerly owned or operated by the debtor, including, but not limited to, disposal sites.

"Hazardous Material" means anything defined as a hazardous waste, hazardous substance, toxic substance, hazardous material, pollutant, or contaminant or similar term under an Environmental Law

a. List the name and address of every site for which you received notice in writing by a governmental unit that it may be liable or potentially liable under or in violation of an Environmental Law. Indicate the governmental unit, the date of the notice, and, if known, the Environmental Law:

NONE

<u>Site Name and Address</u>	<u>Name and Address of Governmental Unit</u>	<u>Date of Notice</u>	<u>Environmental Law</u>
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b. List the name and address of every site for which you provided notice to a governmental unit of a release of Hazardous Material. Indicate the governmental unit to which the notice was sent and the date of the notice.

NONE

<u>Site Name and Address</u>	<u>Name and Address of Governmental Unit</u>	<u>Date of Notice</u>	<u>Environmental Law</u>
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c. List all judicial or administrative proceedings, including settlements or orders, under any Environmental Law with respect to which you are or were a party. Indicate the name and address of the governmental unit that is or was a party to the proceeding, and the docket number.

NONE

Name and Address of Governmental Unit	Docket Number	Status or Disposition
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18 . Nature, location and name of business

a. If the debtor is an individual, list the names, addresses, taxpayer identification numbers, nature of the businesses, and beginning and ending dates of all businesses in which the debtor was an officer, director, partner, or managing executive of a corporation, partnership, sole proprietorship, or was a self-employed professional within the **six years** immediately preceding the commencement of this case, or in which the debtor owned 5 percent or more of the voting or equity securities within the **six years** immediately preceding the commencement of this case.

If the debtor is a partnership, list the names, addresses, taxpayer identification numbers, nature of the businesses, and beginning and ending dates of all businesses in which the debtor was a partner or owned 5 percent or more of the voting or equity securities, within the **six years** immediately preceding the commencement of this case.

If the debtor is a corporation, list the names, addresses, taxpayer identification numbers, nature of the businesses, and beginning and ending dates of all businesses in which the debtor was a partner or owned 5 percent or more of the voting or equity securities within the **six years** immediately preceding the commencement of this case.

NONE

Name	Taxpayer I.D. Number(EIN)	Address	Nature of Business	Beginning and End Dates of Operation
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b. Identify any business listed in response to subdivision a., above, that is "single asset real estate" as defined in 11 U.S.C. § 101.

NONE

Name	Address
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The following questions, #19-25, are only to be answered if you are a corporation or partnership or if you have been, in the six years immediately preceding this case, an officer, director, managing executive, or owner of more than 5% of the voting securities of the corporation; a partner, other than a limited partner, of a partnership; a sole proprietor, or otherwise self-employed.

19. Books, records, and financial statements

- a. List all bookkeepers and accountants who, within the **two years** immediately preceding the filing of this bankruptcy case, kept or supervised the keeping of books of account and records.

NONE

Name and Address	Dates Services Rendered
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- b. List all firms or individuals who, within the **two years** immediately preceding the filing of this bankruptcy case, have audited the books of account and records, or prepared a financial statement of the debtor.

NONE

Name	Address	Dates Services Rendered
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- c. List all firms or individuals who, at the time of the commencement of this case, were in possession of your books of account and records. If the records are not available, explain.

NONE

Name and Address	Comments
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- d. List all financial institutions, creditors and other parties, including mercantile and trade agencies, to whom a financial statement was issued by the debtor within **two years** immediately preceding the commencement of this case.

NONE

Name and Address	Date Issued
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20. Inventories

- a. List the dates of the last two inventories taken of your property, the name of the person who supervised the taking of each inventory, and the dollar amount and basis of each inventory.

NONE

<u>Date of Inventory</u>	<u>Inventory Supervisor</u>	<u>Dollar Amount of Inventory (specify cost, market, or other basis)</u>
_____	_____	_____

- b. List the name and address of the person possessing the records of each of the two inventories reported in a.) above.

NONE

<u>Date of Inventory</u>	<u>Name and Address of Custodian of Inventory Records</u>
_____	_____

21. Current partners, officers, directors, and shareholders

- a. If your business is a partnership, list the nature and percentage of partnership interest of each member of the partnership.

NONE

<u>Name and Address</u>	<u>Nature of Interest</u>	<u>Percentage of Interest</u>
_____	_____	_____

- b. If your business is a corporation, list all officers and directors of the corporation, and each stockholder who directly or indirectly owns, controls, or holds 5 % or more of the voting securities of the corporation.

NONE

<u>Name and Address</u>	<u>Title</u>	<u>Nature and Percentage of Stock Ownership</u>
_____	_____	_____

22. Former partners, officers, directors and shareholders

- a. If your business is a partnership, list each member who withdrew from the partnership within one year immediately preceding the commencement of this case.

NONE

<u>Name and Address</u>	<u>Date of Withdrawal</u>
_____	_____

- b. If your business is a corporation, list all officers or directors whose relationship with the corporation terminated within **one year** immediately preceding the commencement of this case.

NONE

<u>Name and Address</u>	<u>Title</u>	<u>Date of Termination</u>
_____	_____	_____

23. Withdrawals from a partnership or distributions by a corporation

If your business is a partnership or corporation, list all withdrawals or distributions credited or given to an insider, including compensation in any form, bonuses, loans, stock redemptions, options exercised and any other perquisite during one year immediately preceding the commencement of this case.

NONE

<u>Name and Address of Recipient, and Relationship to You</u>	<u>Date and Purpose of Withdrawal</u>	<u>Amount of Money or Description and Value of Property</u>
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24. Tax Consolidation Group.

If the debtor is a corporation, list the name and federal taxpayer identification number of the parent corporation of any consolidated group for tax purposes of which the debtor has been a member at any time within the **six-year period** immediately preceding the commencement of the case.

NONE

<u>Name of Parent Corporation</u>	<u>Taxpayer Identification Number</u>
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25. Pension Funds.

If the debtor is not an individual, list the name and federal taxpayer identification number of any pension fund to which the debtor, as an employer, has been responsible for contributing at any time within the **six-year period** immediately preceding the commencement of the case.

NONE

<u>Name of Pension Fund</u>	<u>Taxpayer Identification Number</u>
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